

# Data Subject Access Request Form

SAI Global may in the course of its business collect and process personal data from our customers and other individuals we interact with (Data Subjects). How we treat the personal data that we collect, use and disclose is set out in our Privacy Policy, a copy of which can be found on our corporate website.

Data subjects are entitled to obtain confirmation as to whether SAI Global is processing any personal data about that individual, access to that personal data, and any related information. If you would like to exercise any of your rights as a data subject please complete the form provided below and return it to us at:

[DataProtection.Officer@saiglobal.com](mailto:DataProtection.Officer@saiglobal.com)

We will need to verify your identity. In order for us to process your request, please also provide a copy of any two of the following forms of identification: passport, drivers licence or birth certificate.

## 1. DATA SUBJECT DETAILS:

Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other: <input type="checkbox"/>
Surname					
First name(s)					
Current address					
Telephone number:					
Home					
Work					
Mobile					
Email address					
Date of birth					
Details of identification provided to confirm name of data subject:					
Details of data requested:					

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## 2. DETAILS OF PERSON REQUESTING THE INFORMATION (if not the data subject):

Are you acting on behalf of the data subject with their <i>written</i> or other legal authority?	Yes <input type="checkbox"/>				
	No <input type="checkbox"/>				
If 'Yes' please state your relationship with the data subject (e.g. parent, legal guardian or solicitor)					
Please enclose proof that you are legally authorised to obtain this information.					
Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other: <input type="checkbox"/>
Surname					
First name(s)					
Current address					
Telephone number:					
Home					
Work					
Mobile					
Email address					

## 3. DECLARATION (if you are the data subject)

I, ....., the undersigned and the person identified in (1) above, hereby request that SAI Global provide me with the data about me identified above.

Signature:

Date:

## 4. DECLARATION (if you are making this request on behalf of the data subject)

I, ....., the undersigned and the person identified in (1.1) above, hereby request that SAI Global provide me with the data about the data subject identified in (1) above.

Signature:

Date: