Create, Compare, Collaborate and Circulate policies and guidelines

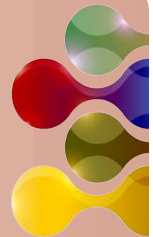Participate is a service to help you create your organization's internal standards and policies.

- Create information in a secure single-source on-line publishing environment

- Build rich metadata linking documents, International Standards, regulations, policies and audits

- Invite others to help shape content with comments, reviews and supporting information

- Vote on the results, schedule actions, monitor progress and change or reuse content

- Publish to multiple formats into your organization such as HTML, PDF, Word, ePub and supports InDesign
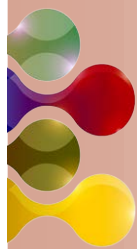
Features

Editorial
— XML Workflow
— Style applications
— Template outputs
— Media Library
— Actions & Calendar

Collaboration
— Share
— Comment
— Review/Rate
— Discussions
— Business Glossary

Publish
— Dynamic Publishing
— Word, eBook, PDF creation
— XML and InDesign output
— Integrated live user area
— Archive for audit

Dynamic Business Content

Editors → Local Team ←

Reviewers

HSE Policies Standards
Best Practice Guidelines
Audit Definitions

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i2i Solutions

SAI GLOBAL
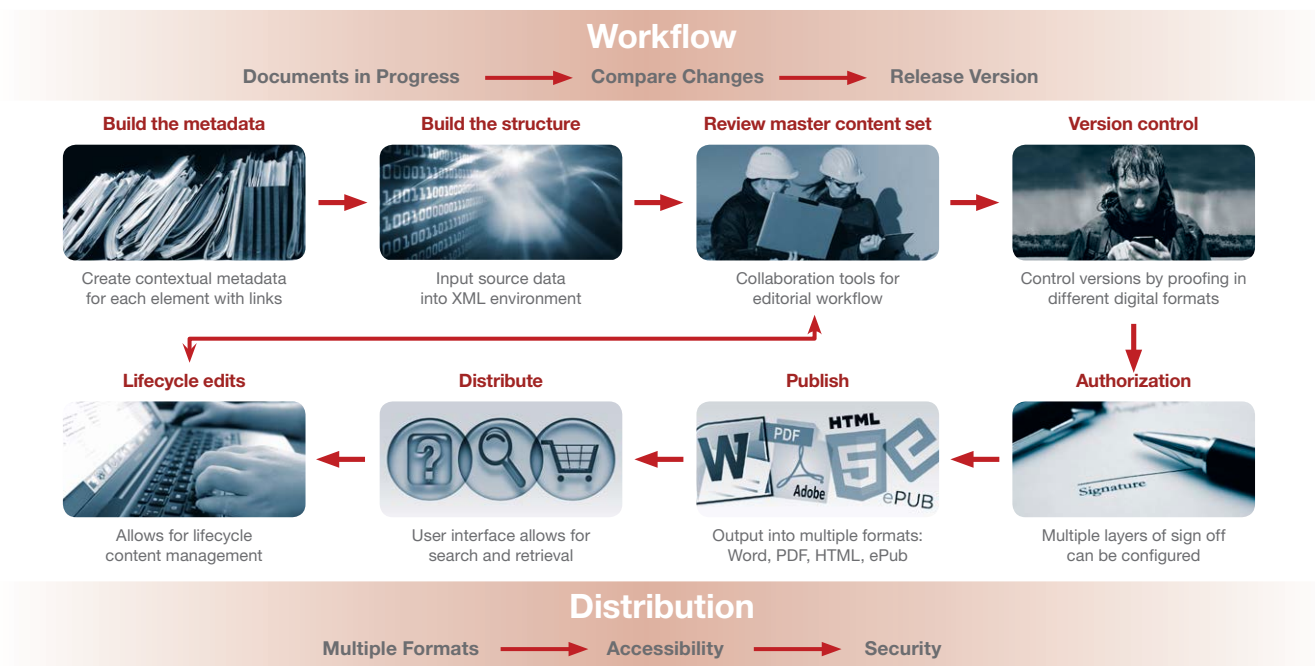## INFORMATION SERVICES DIVISION

i2i participate

Password protected, reviewable and mobile

Enabling organizations make dynamic content that is accessible, easy to maintain and collaborative.

i2i Participate Workflow Overview

Workflow

Documents in Progress → Compare Changes → Release Version

Build the metadata
Create contextual metadata for each element with links

Build the structure
Input source data into XML environment

Review master content set
Collaboration tools for editorial workflow

Version control
Control versions by proofing in different digital formats

Lifecycle edits
Allows for lifecycle content management

Distribute
User interface allows for search and retrieval

Publish
Output into multiple formats: Word, PDF, HTML, ePub

Authorization
Multiple layers of sign off can be configured

Distribution

Multiple Formats → Accessibility → Security

For more information contact:

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