

## **SAI Global**

### **QUALITY ASSURANCE ENGINEER**

Department: Product Technology, Compliance Americas  
Location: Waltham, Massachusetts or Plainsboro, New Jersey  
Telecommuting is not an option.

#### **Company Information:**

SAI Global provides organizations around the world with information services and solutions for managing risk, achieving compliance and driving business improvement. We provide aggregated access services to Standards, Handbooks, Legislative and Property publications; we audit, certify and register your product, system or supply chain; we facilitate good governance and awareness of compliance, ethics and policy issues and provide training and improvement solutions to help individuals and organizations succeed. For additional information please visit [www.saiglobal.com](http://www.saiglobal.com).

#### **Technology Team:**

Are you interested in working on a small team where your ideas and your efforts will make a real difference? Would you like to work in an agile engineering culture that emphasizes teamwork, welcomes new ideas, and supports individual growth? Are you intrigued by the advantages of the SaaS delivery model? If so, check out this opportunity to join SAI Global's Compliance Technology Team. The Technology Team is responsible for creating and maintaining all of the Company's Compliance client facing web and multi-media products, and deploying these products globally to Fortune 500 clients. We're growing quickly and tackling some ripe new markets, so this is an opportunity to get in on the action. The team is small and as a result, you'll have a number of opportunities to work on different product areas, projects, and problems, with plenty of variety and new challenges on a continual basis. We're looking for smart people who will do a lot more than just perform assigned tasks – we want people with ideas, energy, and an “I can help with that” attitude, who are always looking to make their workplace and the team around them better.

#### **Job Scope and Accountabilities:**

- The scope of this role spans the needs of the Compliance Division, focusing on:
  - “Hands on” testing of new releases and patches of the Compliance Division systems, with a focus on the Compliance Training courseware and LMS products;
  - Authoring and maintaining functional and regression test cases and test plans; and
  - Regularly communicating the status of QA projects to relevant stakeholders.
- Working within the technology QA Team to provide effective functional and regression testing of product releases and patches.

#### **Key Responsibilities:**

- Building a test machine lab consisting of physical and virtual test machines to support testing needs;
- Prepare test analysis, test plans, test execution, and sign-off to ensure integration into company systems meets functional requirements, system compliance, and technical specifications;

- Identify potential test issues and develop corrective action plans through analysis of formal test results;
- Discover and report any defects, bugs, errors, configuration issues, and interoperability flaws;
- Meet with product stakeholders to understand business processes and translate the testing approach to ensure that testing activities allow applications to meet business requirements and systems goals, fulfill end-user requirements, and identify existing or potential issues;
- Develop and demonstrate an in-depth understanding of all technical aspects of relevant business system(s), as well as the business requirements, rules, and logic behind those systems;
- Prioritize and respond to all issues with a sense of urgency;
- Solve complex issues through collaboration and effective research;
- Collaborate with software/systems personnel in application testing, such as system, unit, regression, load, and user acceptance testing methods;
- Communicate test progress, test results, and other relevant information to project stakeholders and management;
- Make recommendations for improvement of applications to Functional QA Manager, Development Team Leads, or Head of Technology; and
- Completing additional projects as assigned.

### **Experience Required:**

- Dynamic and motivated individual capable of participating on a highly skilled technical team in a high-growth, rapidly scaling business and systems environment;
- Exceptional attention to detail;
- Technical analysis and problem-solving skills are required;
- Technical documentation skills;
- Strong knowledge of system testing best practices and methodologies;
- Use of proven testing techniques including the authoring of functional test plans, regression testing, and performance / load testing scripts;
- Experience with automation tools (QTP, Load runner, other open source tools, etc.) is a plus.

### **Education / Professional Qualifications:**

- Bachelor's degree in Computer Science or related area of study;
- Minimum of two years covering all areas of the testing lifecycle, preferably in multiple industries; and
- Formal testing certification such as ASTQB or ISTQB is highly regarded.

### **Interpersonal Skills:**

- Excellent interpersonal, written and verbal communication skills required; must be able to effectively communicate with technical and non-technical team members;
- Self-starter who takes initiative and accepts personal accountability; and
- Desire and ability to work in a small-team environment; must effectively work closely with senior functional QA Engineers, functional QA Manager, and Developer Team Leads.

Full commitment to conduct business with the utmost integrity and in full compliance with the law is absolutely essential.

**To Apply:**

Interested and qualified candidates should submit a resume with salary requirements to SAI Global's Human Resources department via email at: [SAIGamericas\\_jobs@saiglobal.com](mailto:SAIGamericas_jobs@saiglobal.com); please reference QAENG 031-11.

SAI Global is an equal opportunity employer.