

Integrated Management System Auditor Training (ISO 9001, ISO 14001, OHSAS 18001)

Agenda - Day One

- 8:00 AM Welcome and course administration
Course Outline
Icebreaker
Module1: Introduction
Management Systems Overview
EMS/QMS/OH&S Audit Perspectives
Introduction to Auditing
- 9:30 AM Break
Module 2: Requirements Review Part A: ISO 9001:2008
ISO 9001 Requirements
QMS-Specific Requirements
Quiz
Module 2: Requirements Review Part B: ISO 14001:2004
ISO 14001 Basic/Critical Points
EMS-Specific Elements
Quiz
- 12 Noon Lunch
- Module 2: Requirements Review Part C: OHSAS 18001:2007**
OHSAS 18001 Requirements
Safety-Specific Elements
Quiz
Break
Module 3: Additional Specific Requirements
Product Quality Issues
Regulatory Overview for Environmental
Regulatory Overview for Health and Safety
Module 4: Integrating the Requirements
Integrated Management Systems
Workshop 1: Integration
- 5:00 PM Adjourn for the day

Integrated Management System Auditor Training (ISO 9001, ISO 14001, OHSAS 18001)

Agenda - Day Two

8:00 AM	Module 5: Initiation Audit Process Integrated Audit Benefits and Pitfalls Workshop 2: Practice Informal Auditing Module 6: Audit Preparation Audit Planning Writing Checklists Developing an Integrated Audit Checklist
9:30 AM	Break Workshop 3: Preparing an Integrated Checklist Module 7: Evaluation Opening Meetings Objective Evidence and Interview Skills
12 Noon	Lunch Case Study - Evaluating Evidence Part 1 Break Feedback
5:00 PM	Case Study - Evaluating Evidence Part 2 Adjourn for the day

Integrated Management System Auditor Training (ISO 9001, ISO 14001, OHSAS 18001)

Agenda - Day Three

- 8:00 AM Case Study - Evaluating Evidence Part 2 Feedback
Module 8: Reporting
Nonconformity Statements
Reviewing Nonconformities
Break
Workshop 4: Nonconformity Writing
Closing Meeting
- 12 Noon Lunch
- Workshop 5: Closing Meeting
Audit Reports
Summarizing Audit Results
Break
Module 9: Corrective and Preventive Action
Verifying Corrective Action
Validating a Corrective Action Plan
Workshop 6: Evaluating Corrective Action
Course summary and questions
- 5:00 PM Course close