

# Personal Care

## Manufacturing Assessment Program

*Developed in Alliance with the Personal Care Products Council*

### PCMAP - Auditing Course

*New Course Developed in Alliance with the Personal Care Products Council*

**2 Day Course | \$1,195 per person | 1.4 CEUs**

#### COURSE OBJECTIVES

This 2-day auditor course provides attendees with practical and challenging tasks on how not only to audit and comply with various global GMP requirements and achieve ISO 22716 certification, but more importantly to ensure an effective quality management system infrastructure exists to exceed and meet customer expectations.

Attendees will learn through instructor-led presentations, interactive class discussions, workshops, a case study and examples, to auditing the GMPs both internally and externally (i.e., supplier audits or certification audits). The methodology is based on the ISO 19011 standard and follows good audit practices to ensure proper planning, implementation, reporting and follow-up of audits.

'Quality Assurance Guidelines' published by the Council are a key input to this training. They provide valuable insight into the QA expectations of the industry and certification body.

The supply chain is being viewed as a 'tiered' structure, by the use of multiple Risk Level Categories, which drives the expectation to different levels depending on the criticality of the supplier.

#### KEY SESSION TOPICS

- Overview of auditing principles
- Review of the Key Phases of auditing
  - Planning
  - Executing
  - Reporting
- Closing Interpretation of the GMPs through case study
- Understanding the difference between Process auditing and Elemental auditing
- Effective use of checklists
- Writing effective audit findings

- Nonconformance
- Observations (Strengths and Opportunities for Improvement)
- Preparation of an Executive Summary Report
- Corrective Action follow-up, verification and close out
- Key lessons learned that impact certification

A written exam at the end of the course is utilized to ensure attendees demonstrate key competencies required for conducting effective audits of the management system.

#### COURSE DATES - Register Now!

January 19 - 20 Somerset - NJ

For additional 2012 course dates visit [www.saiglobal.com/pcmap](http://www.saiglobal.com/pcmap).

#### WHO SHOULD ATTEND

- Internal and External Auditors
- Regulatory Personnel
- Process Owners
- Top Management

#### PREREQUISITE

Completion of the PCMAP - Understanding and Implementing course.

#### CONTACT US

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**Repair, restore and prevent lifelong damage to your products quality and safety process.**