

Management Systems Certification in Eleven Steps



Purchase a copy of the Standard
Management system standards are available for purchase at www.saiglobal.com/shop.



Pre-Audit
The auditor will assess your management system and go through the self evaluation checklist with you, and provide a Pre-Audit Report.



Undertake Training (optional)
SAI Global offer training courses from understanding the standard to documenting and internal auditing of the standard. Training information can be obtained from www.saiglobal.com/professionalservices



Review The Pre Audit Report
Address any issues that may have arisen in the pre audit. Now is the time to ensure that your system is up to the standard.



Implement the Standard
Apply the standard within your business or hire a consultant to assist with the implementation.



Certification Audit
Your Auditor will assess how you have implemented your system and any actions from the pre-audit. Once you have passed certification you're issued with a certificate.



Call SAI Global's Sales Team.
Call SAI Global's dedicated sales team to discuss your business. Once the account manager has acquired the relevant information, they can then quote timeframes and costs involved to become certified.



Ongoing Maintenance Audits
You will need to ensure your system is kept up-to-date. Part of your certification is that you will be required to undergo Surveillance Audits. Surveillance Audits are usually conducted every 6, 12 or 18 months.



Acceptance of Proposal
Once you have accepted the proposal, return to SAI Global with the application fee.



Triennial Re-Certification Audits
At the end of three years a full re-certification audit is conducted to review certification and other relevant documentation.



Book Audit Dates
Once the application is received, an SAI Global scheduler will contact you to book in pre-audit and certification audit dates. The earlier you book in advance; the more likely you will be able to choose dates that suit you.

Contact SAI Global

Whether you are looking for certification against an International Standard, assessment to your own goals and commitments, supplier assessment, or training, SAI Global has a solution.

To, enquire further, visit our website. www.saiglobal.com/assurance or call us on 1300 360 314.

thinking business...driving improvement

